



འབྲུག་གི་ཁྲུང་ཡངས་ཚོང་འཛིན།

BHUTAN DUTY FREE LIMITED

Certify that the stationeries/equipments are for officials use:

Signature:

Date:

Name:

Designation:

FOR ADMINISTRATION OFFICE USE:

Authorized by:

Signature:

Date:

Name

Designation:

Received by:

Signature:

Date:

Name:

Designation:

Issued & Entered in the Stock register by:

Signature:

Date:

Name:

Designation:

- ❖ *Receiving branch shall also maintain a stock register and record receipt and issue of stationeries/equipments.*
- ❖ *For DFS, the requisition shall be submitted by the Branch Manager/Incharge.*